

If you have any questions about the process, or if you require assistance to complete this application, please contact Trade Credit Collections at 1300 131 977 (Office hours Monday to Friday 9am to 5pm, except public holidays).

Reference (account number/claim number/other)

Please complete all sections, save and email to: tradecredit.recovery@qbe.com

Applicant (If there are more than two applicants, please complete an additional application)

	Surname	Given name(s)	Date of birth (dd/mm/yyyy)	
Applicant 1				
Applicant 2				
Postal address			State	Postcode
Contact phone	()	Email		

We will use this email address for all written communication unless you advise us that you want to receive contact by post.

Dependants	Name	Age

Do you want to nominate a representative to handle your application on your behalf? Yes No

If 'Yes' name			
Contact phone		Email	

Hardship details

Circumstances of hardship. Please explain the reason for your application.

Nature of assistance

What assistance would you like Trade Credit Collections to consider?

Paying in instalments (reviewed on a 3-monthly basis) Postponing one or more instalments Other

Please provide details of what you are seeking:

Employment details

Employed: Yes No Type: Self employed Full-time Part time Casual Contractor

Employer 1

Employer name	Occupation	
Contact person	Telephone	
Salary per month	\$ (please attach a copy of the most recent payslip)	

Employer 2

Employer name		Occupation	
Contact person		Telephone	
Salary per month	\$	(please attach a copy of the most recent payslip)	

Employer 3

Employer name		Occupation	
Contact person		Telephone	
Salary per month	\$	(please attach a copy of the most recent payslip)	

Financial details

Income you receive per month apart from salary.

Centrelink (please attach a copy of the most recent Centrelink statement)	\$
Other (such as rent, investment). Details of other sources of income:	\$
	\$
	\$
	\$

Expenses you pay per month

Rent and/or mortgage payments	\$	Child support	\$
Other loan payments	\$	Motor vehicle expenses (petrol, insurance, lease payments)	\$
Credit card payments	\$	Living costs (telephone, food, clothing, public transport etc)	\$
Utilities	\$		

Other costs (such as school fees, hospital, medical costs, insurance etc). Details of other costs:

	\$
	\$
	\$

For more information

More information about Trade Credit Collections Financial Hardship policy
 Visit www.tradecc.com.au
 Or the 2020 General Insurance Code of Practice.

Free, confidential, independent financial advice is also available to you via Financial Counselling Australia
www.financialcounsellingaustralia.org.au

Privacy

Our Privacy Policy describes how we collect, disclose, store and use personal information as well as how to access it, correct it or make a complaint. When we say personal information we may also mean sensitive information such as health information and criminal history. We use personal information to administer and manage products and provide services, including collecting amounts you owe. You can view our Privacy Policy at www.tradecc.com.au or to obtain a free copy you can phone us on 1300 131 977 or request it from our authorised representatives or service providers.

We may share your information with other QBE Group companies, our authorised representatives and service providers, each of which may be based outside of Australia.

By giving us personal information you consent to us collecting, disclosing, storing and using personal information in accordance with our Privacy Policy. If you give us someone else's personal information you confirm that you've obtained their consent to do so.

If you don't provide all of the personal information we've requested, we may be unable to issue, administer and manage products and provide services, or, if you're being asked to provide your information in relation to amounts you owe, we may take further action against you, including commencing legal proceedings.

Declaration

By completing this form and providing it to us, you confirm the information you've provided is true and correct.

Signature Date (dd/mm/yyyy)